



Pulaski County Parks and Recreation

2015 Jr. Cougar Day Camp

Session 1: June 8th through 26th

Session 2: July 13th through 31st

Boys and Girls

Grades 6 - 7

- **ELIGIBILITY:** To be eligible for entry, campers must have been enrolled in **grades 6th and 7th grade during the current school year (2014-2015).**
- **CAMP DURATION:** Session 1 of camp will begin Monday June 8th and occur Monday through Friday for three weeks; ending on Friday, June 26th. Session 2 of camp will begin Monday, July 13th and occur Monday through Friday for three weeks; ending on Friday, July 31st. Structured camp time runs from 9:00 am to 4:00pm; however, unstructured early drop off and late pick-up runs from 7:30 am until 5:30pm.
- **CAMP COST:** Full-time attendance is \$75 weekly, or a total of \$225 per session. This cost includes all fieldtrips.
- **REGISTRATION TIME FRAME:** Camp registration runs from **March 1st through May 18th** and takes place on a first come, first serve basis of the registration paperwork and deposit. Jr. Cougar camp is **limited to 22 participants per session**. Once enrollment is full, any registration forms turned in will be wait-listed at the discretion of the Camp Director until openings are identified.
- **DEPOSIT FEE:** A sign-up deposit fee of **\$30.00** must accompany your registration form(s) prior to acceptance into camp. The \$30 will be applied toward your first week's payment. If you are registering more than one child, you only need to pay \$30 total, NOT \$30 per child. *Again, this is applied toward your first week fee!*
- **REGISTRATION AND CONFIDENTIALITY:** The application and forms included in this packet of camp information must be thoroughly read and completed by the parents/guardians prior to camp entry. Proper documentation and paperwork concerning youth enrolled in camp will be accessible to each staff member but will be kept confidential. **Send application back via postal mail due to having original signatures on required forms.**
- **STAFF:** All staff are properly screened, trained, and approved for work with children. Staff members are trained in CPR and First Aid. Staff members work under the direct supervision of the Summer Camp Director.

Jr. Cougar Camp General Information *(Keep for your records)*

Camp registration is limited and is on a first come first served basis.

Deadline for returning forms is May 18th.

Jr. Cougar camp is limited to 22 campers per session.

Any forms returned after May 18th will be wait-listed until openings are confirmed by the Camp Director.

Pulaski County does not discriminate on the basis of race, creed, disability, national or ethnic origin.

- 1) **Camp times:** Structured camp time runs from 9:00 am to 4:00pm; however, unstructured early drop off and late pick-up runs from 7:30 am until 5:30pm. Drop-off and pick-up will take place with the regular Randolph Park summer camp at the large shelter. Due to transportation leaving for daily activities, campers must be checked in prior to 9am; however, kids may not be dropped off before 7:30am; sorry, no exceptions!

- 2) **Drop off and pick up:** To ensure child safety, **parents must physically come to sign in and out for their child each day (NO EXCEPTIONS).** Parents may not drop off kids without signing in. Staff members are very mindful that camp activities occur outdoors and they diligently watch other park patrons and notify proper personnel of any suspicious individuals or activity. Parents must be aware that we do not allow anyone checking kids out of camp that have not been authorized in writing or verbally by the proper parent in charge.
 - Parents and other adults picking children up are required to present picture identification until camp staff becomes familiar with adults. Please note that this is a requirement for the safety of all campers, **we encourage all adults to bring picture identification everyday during pick-up.**
 - Under no circumstances will children be permitted to be dropped off prior to 7:30am.
 - Any children being dropped-off at camp after 9:15 am should bring a packed lunch because they will not be included in daily lunch counts.
 - There will be a \$1.00 per minute additional fee charged for children picked up after 5:35pm (a five minute grace is given).

- 3) **Fee Structure:** **A \$30 deposit is required when you apply.** Camp costs are \$225 per session, or \$75 per week. The camp has two sessions; session 1 runs from June 8th through June 26th and Session 2 runs from July 13th through July 31st.
 All checks are made payable to **“COUNTY OF PULASKI”**.
 (NOTE: Do **NOT** make checks payable to Randolph Park or County Recreation)
 (NOTE: The County of Pulaski **does not** provide year-end report forms to parents regarding camp payments for tax purposes. It is the responsibility of the parents to keep weekly receipts given by camp staff for tax credit. However, a tax identification number will be given by staff during the last week of camp.)

- 4) **Required Forms:** Parents must thoroughly READ, complete, sign, and turn in all required forms included in this document. *Parents with multiple children must fill out separate forms for each child.* These are as follows:

To request a camp packet email: randolphparksummercamp@gmail.com

- 5) **What to bring to camp:** All activities take place outside so please dress campers appropriately. Come dressed for mess and outdoor activity!
- **Appropriate attire includes:** shorts, t-shirt, tennis shoes, and hat. A swimsuit and towel will be needed on days planned for water-based activities.
 - **All campers should also bring:** sunscreen and a refillable water bottle for use while on activity trips. Note: Sunburn is a major concern. Our staff will remind campers to reapply sunscreen throughout the course of the day. **It is the responsibility of the parents/guardians to provide sunscreen lotion** and help monitor skin irritations or potential burning. Parents must sign “sunscreen application permission form” for staff to apply sunscreen.
 - All campers should bring a packed lunch as one will not be provided by camp. Campers may bring a cooler with ice pack for drinks and lunch. We do not refrigerate nor heat foods. We encourage ice packs for coolers.
 - Campers may bring a cell phone to communicate with parents, however, these will be stowed in a camp backpack during activities in order to prevent damage or loss.
- 6) **What NOT to bring to camp:** Gum, valuables, money, I-pods, walkmans, CD players, radios, or any electronic hand-held games. Other items not listed that are determined by staff to be a nuisance will be required to be left at home.
- 7) **Lunches and Snacks:** Jr. Cougar campers will be traveling away from Randolph Park on a day-to-day basis for camp; therefore campers will be required to bring their own lunches. Campers may bring a cooler with ice pack for drinks and lunch. We do not refrigerate nor heat foods. Morning and afternoon snacks will be provided prior to leaving and after returning from activities. **We ask that campers bring a refillable water bottle with their name clearly printed on it in order to keep fluids with them during activities.**
- 8) **Camp format:** Jr. Cougar campers will travel as one group of 22 campers with 2 staff counselors and will be supervised by the Summer Camp Director. A typical camp day will consist of free-play activities during check-in from 7:30 – 8:30am; morning snack/meeting and then leaving for activities by 9am. Campers will return to Randolph Park by 4pm and will receive afternoon snack prior to participating in free-play activities during check-out. All activities will be supervised by designated supervisor and staff support personnel. Activities may include but are not limited to hiking, canoeing, kayaking, fishing, and tubing. Campers will also participate in at least one activity that directly benefits the local community.
- 9) **Jr. Cougar Camp Activities:** Activities may include but are not limited to:
- Hiking, Canoeing, Kayaking, Fishing, and Tubing
➤(Claytor Lake, New River, Gatewood, New River Trail, Cascades, etc.)
 - Campers will also participate in at least one activity that directly benefits the local community.
 - Educational activities such as visiting local historic places, colleges, places of business
 - Periodic volunteer assistance with the Randolph Park summer day camp

An activity calendar will be provided to registered campers and parents prior to the first day of camp.

- 10) **Inclement Weather & Emergency Shelter Facility:** Typical inclement weather of concern during camp months consists of general or heavy rains, thunder, and lightning. During immediate emergency weather requiring indoor shelter, campers are moved to the inside of the pool house facility to wait out the storm. Lengthy or forecasted bad weather will require the camp to convene indoors at **Central Youth Center** located at 143 Third Street in Pulaski or **Old Riverlawn Elementary School** in Fairlawn. These are our only county owned facilities capable of housing our camp participants. Parents will be notified in advance or when campers are bused to this facility via mass text, email, and by Facebook post. Parents will be notified if a child needs to be picked up at Central or ORES or back at Randolph Park. We will provide bus transportation to Central Gym around 9:00am that day and return around 3:30 or kids can be picked up at the specified facility if weather does not permit returning to Randolph Park.
- 11) **Medication, Illness and Injury:** It is our camp policy **not** to administer any medication unless it is considered necessary and vital to a child's health. If so, an authorization to give medication form will be signed by the parent stating such authority and type of medication. We are equipped with first aid kits to handle minor injuries. If there is any question that the injury is more serious (not life threatening), we will call parent to seek advice on how to proceed. Of course, serious injuries will prompt immediate Emergency Medical Response (911) and immediate notification of parent(s). Please be respectful of others and remember that camp is not a place for sick children. Keep sick children away from camp until symptoms are back to normal. If a child misses camp due to being sick, the parent must notify staff of illness. If sickness is deemed contagious, parents must tell staff so precautionary measures can be taken with other youth to avoid potential outbreak.
- 12) **Contact Information:** Feel free to email us at RandolphParkSummerCamp@gmail.com. Parents may call the Pool Front Desk at 674-1513 ext. 100 and ask a message be given to appropriate camp staff personnel. Of course, parents may come to camp at any time but must notify staff of arrival. Camp staff is not required to give out his/her personal cell phone number to parents but have the option to do so if desired. If non-direct communication from staff is not granted via cell phone, parents may arrange a method of communication with program director if he/she feels current system of land line 674-1513 or email is not sufficient.
- 13) **Communication:** Summer camp staff will utilize multiple avenues of communication with camp parents and children this year. We will be actively using a mass text system for those who choose to sign up, a Facebook group page, and email in order to communicate camp updates and information.
- The Facebook group page can be found at facebook.com/groups/RPsummercamp or by searching Randolph Park Summer Camp.
 - You can sign up for text messages by texting @jrcougar15 to 81010.
 - We can be reached via email at RandolphParkSummerCamp@gmail.com
- 14) **Camp headquarters:** The camp main headquarters will be at the large picnic shelter (with the stone fireplace) above the pool. This will be the drop-off and pick-up location for Jr. Cougar campers as well as regular summer camp attendees. On days the shelter facility is reserved by an outside group, we will use an available shelter located in the park. Visible signs will be posted at the large shelter signifying location of campers.